

CALL FOR TENDERS

Travel and Accommodation Management Services

E-RIHS ERIC – Document ID: E-RIHS_RFQ-2026-01

Contracting Authority	European Research Infrastructure for Heritage Science (E-RIHS ERIC), via delle Cascine 35, 50144 Florence, Italy
Subject	Provision of travel and accommodation management services
Estimated Contract Value	EUR 152,000.00 (VAT excluded) for a period of one year
Procurement Procedure	Request for Quotation – Art. 22, E-RIHS ERIC Procurement Rules (E-RIHS_GA1-15), https://www.e-rihs.eu/wp-content/uploads/2025/06/E-RIHS_GA1-15-Procurement-Rules.pdf
Submission Deadline	Sep 1 2026, 17:00 CET to admin@e-rihs.eu
Submission Deadline Extension	Sep 15 2026, 17:00 CEST to admin@e-rihs.eu
Submission Address	admin@e-rihs.eu , with subject: RFQ-2026-01 – Travel Management Services

1. CONTEXT AND PURPOSE

E-RIHS ERIC (European Research Infrastructure for Heritage Science) is an international organisation established by Commission Implementing Decision (EU) 2025/709 of 28 March 2025. Its Central Hub is located in Florence, Italy.

E-RIHS ERIC seeks the support of a travel management agency to organise and manage travel and accommodation arrangements in connection with its institutional activities. These include: the implementation of research access projects selected through competitive peer-reviewed E-RIHS Access Calls; the organisation of and participation in statutory board meetings, workshops, conferences, and project-related events; and other institutional travel as authorised by the Director General.

The selected contractor shall support E-RIHS ERIC in ensuring that travel arrangements are cost-effective, operationally efficient, environmentally responsible and compliant with E-RIHS ERIC financial and procurement rules.

E-RIHS ERIC | Central Hub

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2. DEADLINE EXTENSION

To guarantee wider participation in the present procurement announcement, due to the summer break, the **submission deadline is extended to September 15th, 5:00 p.m. CEST.**

Companies which have already submitted an offer may resubmit their offer if they deem it necessary.

All other provisions of the procurement announcement remain unmodified.

Vania Virgili
E-RIHS ERIC Director General